

Major Activity	Support Required from RUBRIC Central
Move to production with VITAL 2.1	<ul style="list-style-type: none"> • Support for VITAL 2.1 Newcastle PILOT at USQ, and 2.1 Communal instance for testing as required
DATA Migration	<ul style="list-style-type: none"> • Migration of Research Data from Newcastle. Estimated 2069 records. Most likely in Endnote Library or XML format. Advice by RC if other better alternatives? • Pre-population of above research data directly into VALET. Assistance with Endnote Library to VALET XML. As per our ingest model (current thinking). This is open to advice from RC. • Migration of Data from USQ Newcastle PILOT to the Newcastle local server/repository • Migration/copy of data in USQ Newcastle PILOT VALET to Newcastle local server (and into Newcastle local VALET). This refers to data that may not have been augmented and submitted to the repository after its migration into VALET. <ul style="list-style-type: none"> ○ Major driver is the need to have the Repository up at Newcastle as soon as possible. Can be flexible on data migration scenarios that will assist this process. ○ Constraint for data migration : data has to be 'clean-up locally at the source (CALLISTA) before it can be migrated as there is no mechanism to flow back any changes after migration. Consistency and quality control between Research and Repository systems is critical. • Advice on use of MODS
VALET	<ul style="list-style-type: none"> • Customisation of VALET forms if required. This is in-line with the VALET development that Simon McMillan has been working on which will also be adopted at Newcastle. If required this will involve customisation for Newcastle of the UNE produced VALET forms.
Portal	<ul style="list-style-type: none"> • Some modifications to the labels/ordering for record item display
Handles	<ul style="list-style-type: none"> • Testing of Handles, as per ticket 1606 (11/06) • Support to implement Handles. • Advice on good practice (not asking for best practice).

	<ul style="list-style-type: none"> • Assistance with set-up of Handles Server including requirements and needs for planning at Newcastle. • Advice and assistance with Policy Development • Advice and assistance with Information Management models / processes
Harvesting	<ul style="list-style-type: none"> • Testing and advice on the capability of harvesting
Server set-up at Newcastle and VITAL/VALET installs, etc	<ul style="list-style-type: none"> • Phone advice to ITS staff at Newcastle as required • Site visit to Newcastle (V/V)
VITAL 3.0	<ul style="list-style-type: none"> • Communal instance of VITAL 3.0 for testing and evaluation • Advice on new enhancements • Installation instructions for 3.0 • Assistance (Newcastle ITS) with Upgrade of Newcastle Repository from 2.1 to 3.0 • Advice and assistance with OAI sets for harvesting to ADT and Picture Australia
Non-Traditional Formats	<ul style="list-style-type: none"> • Assistance with testing of non-traditional formats, e.g. images, Video, etc
Interface Between Research System and Repository	<ul style="list-style-type: none"> • Advice/assistance in the development (in collaboration with ITS and RUBRIC PM, Newcastle)

Newcastle Drivers / Constraints

- The need to have a repository instance at Newcastle ASAP (live but not launched)
- Population of the repository with target data
- 2005 Research data (2069 records) needs to be 'cleaned-up' in CALLIST PES before migration to the repository, e.g. any amendments to citation details shouldn't be changed in the repository after the fact as these changes have no way of flowing back to the research system
- Support for the RQF and potential RQF Trials
- The need to harvest to ADT and Picture Australia

Target Timelines

- Local instance at Newcastle - March/April 07
- Migrated Data (subset if all is not feasible) - April 07
- Live (but not launched) – End of April 07
- Upgrade to 3.0 – July+ (on advice from RC)
- Development of an interface between research system and the repository – No date determined as yet. 2007.

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VALET added 20.3.07